

## SPAIN VISA REQUIREMENT



1. **Passport with validity** of at least three months after return to Pakistan along with its photocopy of all pages bearing visas and stamps. Please bring previous passports, if any, and attach with application copies on A4 size paper of used pages.
2. Two photographs (35x45) on white background
3. Photocopy of your national ID card
4. If you have been refused by an Embassy in the last two years, written explanation about the trip and the reason
5. **Accreditation of profession.** A letter of presentation by the employer specifying the following: **Period work** at the present organization, **Position or post** in the organization, Monthly **remuneration/salary**, and If the applicant is a student, an original signed letter from the applicant's school/college or university is required
6. **Supporting documents of personal income**, which include original bank statements of the last six months signed by two bank officials (statements are subject to verification), and the last three salary slips. In the case of proprietor National Tax Number Certificate (NTN) and proof of income tax payment are also required
7. **Supporting documents of the organization's income**, which includes original bank statements of the last six months, National Tax Number Certificate (NTN), proof of income tax payment for the previous two years, Chamber of Commerce Certificate valid for the current year, Recommendation for business visa from Chamber of Commerce
8. **An invitation letter** from a private or public Spanish organization in the applicant's name and indicating trip dates
9. Confirmed hotel reservation and flight booking

### PLEASE NOTE:

- Applicants are strongly advised to apply for the visa at least two weeks prior to the date of intended departure.
- Once the visa form is filled up and signed, one photocopy will have to be made and submitted with one photograph pasted (not stapled) on each of the two forms.
- The Embassy reserves the right to ask for any additional document apart from those mentioned above that it deems necessary for the issuance of a visa and call for an interview.
- Compliance with the above-mentioned conditions does not automatically guarantee the issuance of the visa. After the issuance of the visa, the competent authorities may refuse entry into Spain upon arrival. In such a case, the Spanish government accepts no liability.
- The application will be refused if the Embassy detects any fake document.
- Visa applications must be submitted along with one set of original documents. Only those documents that have to be returned to the applicant should be accompanied by a photocopy.